

FRIDAY HARBOR PORT DISTRICT
Port Commission Regular Meeting at San Juan Island Yacht Club
Wednesday, November 4, 2009 at 4:00 p.m.

Minutes

Port Commissioners Present: Mike Ahrenius
Greg Hertel
Barbara Marrett

Port Staff Present: Marilyn O'Connor, Executive Director
Bob Freeauf, Marina Facilities Manager
Tami Hayes, Harbormaster
Dave Ryan, Airport Manager

Others Present: Mike Close, San Juan Island Marine Center
Russell Barsh, KWIAHT

The meeting was called to order at 4:00 p.m.

1. Greg Hertel moved to approve the minutes of the October 28th meeting. Barbara Marrett seconded, requesting corrections be made to the minutes. The motion passed pending corrections being made. The revised minutes will be brought to the next Port Commission meeting for signature.
2. Citizens Comments/Requests: Russell Barsh of KWIAHT talked about his proposal to educate the public on underwater marine life by placing an underwater camera below the marina with a monitor in the SSL building for viewing. He plans to submit a formal proposal to the Commission by early December, including placement of scientific monitoring stations in the marina. Mike Close introduced Vernadel Peterson, the new Director for the Chamber of Commerce.
3. Staff Reports:
 - Marina Facilities Manager: Bob Freeauf stated the maintenance team has been busy this past week replacing fuel hoses, dealing with a plumbing issue at SSL and is replacing cross bracing on pilings in the marina.
 - Auditor: Greg Hertel moved to approve Vouchers 9767 – 9792 totaling \$33,046.59. Barbara Marrett seconded and the motion passed.
 - Airport Manager: The airport terminal repairs are 70% complete. Staff has been busy winterizing equipment.

- Harbormaster: Tami Hayes has been reviewing safety precautions in the marina and working on passenger vessel reports.

- Executive Director: Marilyn O'Connor attended the Visitor's Bureau meeting on Orcas Island last week. The Chamber of Commerce meeting is on Monday, November 9th at 5:30 p.m. at Waterworks Gallery. Greg Hertel and Marilyn O'Connor both met with Peace Health and discussed their future building plans. The airport's future infrastructure needs are being considered in conjunction with the building of their new medical facility.

Dave Ryan and Marilyn O'Connor had a recent conference call with Reid Middleton in which they scaled back on the proposed scope of work for upcoming airport projects, reducing 2010 engineering costs.

4. Commission Discussion Items:

- A. Review study of Moorage Rates: Moorage rates were again discussed. The Commission would like to see 2010 rates remain essentially revenue neutral, with only a 1-2% increase to continue with the Port's long-term commitment to keep up with future marina repairs/improvements. Instead of a three year tiered moorage increase for boats beginning with 40 ft and larger, a four year plan is being considered. Discussion to continue at the next meeting.

5. Public Hearings: The regular meeting adjourned at 5:00 p.m. and the Public Hearing began at 5:01 p.m.

The proposed increase in moorage rates for boats 40 ft. and over was discussed. Several marina tenants attended the meeting and had questions about the proposed rate structure for the increase. Commissioners and staff explained the proposed increase....to use the square footage of the slip as one factor in setting rates. Public comment was considered. No action was taken.

The Public Hearing adjourned at 5:36 p.m. and the regular meeting resumed at 5:37 p.m.

6. Commission Action Items:

1. **Resolution #09-019** to adopt 2010 Schedule of Fees and Charges: Not approved as written. Moorage rates included in the 2010 Fees and Charges will be discussed at the December 9th Port Commission meeting.
2. Greg Hertel moved to approve **Resolution #09-020** adopting the 2010 Budget. Mike Ahrenius seconded and the motion passed.
3. Mike Ahrenius moved to adopt **Resolution #09-021**, the 2010 Property Tax Levy. Barbara Marrett seconded and the motion passed. The Commission asked staff to submit a press release stating there will be no 1% increase in the levy.

7. Commissioners' reports, comments, correspondence and requests:

8. Agenda items pending future action: None

The regular meeting adjourned at 5:40 p.m.

Mike Ahrenius, Commissioner

Barbara Marrett, Commissioner

Greg Hertel, Commissioner