

MEMORANDUM

TO: Companies interested in the combined **SJC Public Works** and **Port of Friday Harbor** Small Works Roster

FROM: San Juan County Public Works and the Port of Friday Harbor

San Juan County Public Works Department and the Port of Friday Harbor are combining their Small Works Rosters for Public Works contracts up to \$200,000 in value in accordance with RCW 39.04.010, 39.04.155, 43.19.1911 and 36.32.250. This policy may be used as an alternative to formal advertisement and bidding of Public Works projects such as construction, building, renovation, remodeling, alteration, repair or improvements of real property.

Even if companies have previously submitted applications and have been listed on the Small Works Roster, we would like them to obtain and submit a new application to update the information in our records.

If you would like to be included on our Small Works Roster, please complete and return the enclosed application form to:

San Juan County Public Works Department
PO Box 729
915 Spring St
Friday Harbor WA 98250.
Attn: Sue Nielsen
360/378-6405 FAX
suen@sjcpublicworks.org

**SMALL WORKS ROSTER - JOINT APPLICATION
SAN JUAN COUNTY PUBLIC WORKS
and the
PORT OF FRIDAY HARBOR**

Date: _____

Contact Name: _____ Title _____

Company Name: _____

Mailing Address: _____

Physical Address: _____

Phone Number: _____ FAX Number: _____

Email: _____ Website: _____

WA State Contractor License #: _____

Wash State Tax ID (UBI) ____ - ____ - ____ Fed Tax ID or SS# _____

Type of Business: Corporation/ Sole Proprietorship/ Partnership/ LLC

Is your company bonded: Yes: _____ No: _____ N/A: _____

Indicate the Company's main type of work: _____

Insurance Company and Coverage: _____

If you have a brochure, please submit with application.

For which of the following areas are you most interested in submitting:

- | | |
|--|---|
| <input type="checkbox"/> CARPENTRY/FRAMING | <input type="checkbox"/> GENERAL CONTRACTOR/BLDG CONSTR |
| <input type="checkbox"/> CARPET LAYING | <input type="checkbox"/> GLAZING/GLASS |
| <input type="checkbox"/> CONCRETE | <input type="checkbox"/> LANDSCAPING |
| <input type="checkbox"/> DEMOLITION | <input type="checkbox"/> MASONRY |
| <input type="checkbox"/> DIVING/MARINE/SALVAGE | <input type="checkbox"/> MECHANICAL/HVAC |
| <input type="checkbox"/> DOCKS/PIERS/FLOATS | <input type="checkbox"/> PAINTING |
| <input type="checkbox"/> DRILLING | <input type="checkbox"/> PLUMBING |
| <input type="checkbox"/> ELECTRICAL | <input type="checkbox"/> ROOFING |
| <input type="checkbox"/> FENCING | <input type="checkbox"/> STRIPING |
| <input type="checkbox"/> FIRE PROTECTION SYSTEMS | <input type="checkbox"/> WATER/SEWER/DRAINAGE SYSTEMS |

Other (Describe): _____

