

FRIDAY HARBOR PORT DISTRICT

Port Commission Regular Meeting at the San Juan Island Yacht Club
Wednesday, February 25, 2009 at 4:00 p.m.

Minutes

Port Commissioners Present:

Mike Ahrenius, Greg Hertel and Barbara Marrett

Port Staff Present: Marilyn O'Connor, Executive Director

Tami Hayes, Harbormaster

Dave Ryan, Airport Manager

Phyllis Johnson, Port Auditor

Also Present:

Mike and Jan Close and Bish Wheeler, SJI Marine Center

Dick Babbit, citizen

Rep. US Power Squadron

Marshall Davis, Schooners North

Morgan Lohrey, SJ Classic Day-Sailing

Kurt Long, Nak Nek Diving

Chris Teren, citizen

The meeting began at 4:05p.m.

1. Greg Hertel moved to approve the minutes of the February 11th Port Commission meeting. Mike Ahrenius seconded and the motion passed.
2. Citizens Comments/Requests: Charlie Anderson gave a presentation on the proposed Integrated Medical Center. Mike Kaill gave an update on storm water in the Town.
3. Consent Agenda: None
4. Commission Action Issues:
 - A. Greg Hertel moved to approve **Resolution #09-006** assigning the San Juan Canvas lease, dated March 22, 2006 to Lauren Cohen and Derek Steere. Commissioner Ahrenius seconded and the motion passed unanimously.
 - B. Barbara Marrett moved to approve **Resolution #09-007** granting an easement to the Town of Friday Harbor for installation and maintenance of a sewer pump station. Commissioner Hertel seconded and the motion passed unanimously.

5. Commission Discussion Items:

- A. Commercial Business Moorage Rates: The Commission and staff discussed the moorage rates for its commercial businesses. Staff presented the Commission three different possible rates that could be charged to the Commercial Business Customers and their effects on the 2009 budget. The discussion will be continued at the next meeting.
- B. Spring Street Landing Requests/Mike Close SJI Marine Center: Mr. Close who previously had requested additional lease space at Spring Street Landing presented to the Commission his plans for the lease space that ABC Yachts has just given notice to vacate. Mr. Close also made a request for 70' of commercial moorage on the north side of Spring Street Landing also just vacated by ABC Yachts.
- C. Spring Street Landing Moorage Assignments: Harbormaster Hayes presented the Port Commission with several commercial business moorage assignments for Spring Street Landing. The businesses are Western Prince and Close Encounter Eco-Tours, both current port businesses, and SJ Classic Day-Sailing and Schooners North, two new businesses in the Port.
- D. Spring Street Landing Lease Availability: The Port Commission has two requests before them for the shop lease space that ABC Yachts has just given notice to vacate. During the discussion the two interested parties agreed to see if they might be able to work together out of the one lease space. This will come back to the Port Commission for further discussion at the next meeting.
- E. Airport Rules and Regulations: The Commission and staff continued to discuss the Airport Rules & Regulations. There is still some discussion as to the rules for storage units. Staff will bring another revision to the next meeting.
- F. U.S. Customs Request for Free Lease Space: U.S. Customs & Border Protection has written a letter to the Port Commission requesting that their lease space be provided to them free of charge. Executive Director Ms. O'Connor replied by letter that although the Port District and the Town benefit greatly from having USCBP as a presence in the Port, we are not financially able to provide the Federal Government with free lease space.
- G. Property Acquisition Update: Staff reported on the purchase of the Boothman parcel and discussed options for the San Juan County public works property.

6. Public Hearings: None

7. Staff Reports:

- A. Auditor: Ms. Johnson provided to the Commission their paperwork for filing the public disclosure forms and what the deadline for filing is.

Mike Ahrenius moved to pay the bills, Commissioner Hertel seconded and the motion passed unanimously.

- B. Airport Manager: Mr. Ryan requested to remove the noise hotline advertisement from the Journal, where it runs in two different locations every week. Noise complaints at the airport are way down. Should there be a need the ads can always be run again.

- C. Harbormaster: Ms. Hayes reported that the bilge water recycling program grant was still under way, but a little more checking needed to be done regarding placing the trailer in the Port's upper parking lot. She also reported that through the Operations and Maintenance agreement the Port signed with Washington State Parks & Rec the reimbursement this year is approximately \$22,000. Ms. Hayes will also be out on vacation for the next three weeks.

- D. Executive Director: Ms. O'Connor reported that the Town Council was interested in having a joint meeting soon to discuss several topics. James Crossley has purchased all of C&D Aviation, which formerly he was a 50% partner in. Staff has been working with a local architect for the re-roofing design of Downriggers restaurant. The J & K dock electrical re-wire design phase is nearly complete. Staff will have a meeting with Opalco shortly to discuss the final plans and confirm all responsibilities by both parties. Commissioner Ahrenius will be attending this meeting. The ports of Orcas and Lopez would like to have an all county ports meeting sometime in April or early May. The Port of Lopez would like to be represented at the Ports day in Olympia alongside the Port of Friday Harbor. Commissioner Hertel will be attending.

8. Capital Improvement/Acquisition Project: None

9. Commissioner Marrett will report on the Puget Sound Georgia Basin conference at the next meeting.

Meeting adjourned at 6:15 p.m.

Mike Ahrenius, Commissioner

Barbara Marrett, Commissioner

Greg Hertel, Commissioner

