

Friday Harbor Port District

Port Commission Meeting

San Juan Island Yacht Club

Friday October 11th at 9:30 AM

Regular Meeting Minutes

Commissioners Present: Graham Black
Barbara Marrett
Richard Goodhart

Port Staff Present: Todd Nicholson, Executive Director
Phyllis Johnson, Port Auditor
Mike Roling, IT Administrator

Public Present: Jill Belcovson, LWVSJ
Andrew Fleming, Saltwater Farm

Executive Session pursuant to RCW 42.30.110 § 1(g):

“To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;”

Commissioner Goodhart closed the executive session at 10:00a, no action was taken. The regular meeting resumed.

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

None

Consent Agenda:

- A.** Approval of Payroll & Vouchers
- B.** Approval of Minutes: September 27, 2024, Meeting

Commission Black moved to approve the consent agenda as a whole. Commissioner Marrett Seconded. Motion approved unanimously.

Action Items:

A. Saltwater Farm lease amendment

Andrew Fleming from Saltwater Farm showed an updated site plan for the parcel currently under lease. The site plan showed locations for parking, indoor and outdoor courts, an outdoor seating area and a restaurant. Andrew discussed solar possibilities, wind screening, stormwater, septic pumping and potential changes that may be required for permitting.

Access to the site was discussed with access from the north via Weber Way being the primary route. Access from the south on Shelter Road may be available prior to the road realignment but could be limited while the new road is built. Access from the north via Weber Way is preferred until after the new road is built when both routes will be available.

The plan as presented requires a modification to the existing leased area.

Commission Marrett moved to authorize Executive Director Nicholson to execute a lease modification based on the plan as presented and discussed. Commissioner Black seconded the motion. Motion approved unanimously.

B. Approve Change Order 6 for AIP 3-53-0152-038-2021, Northwest Taxilane Construction.

The change order adjusts funding balances between AIP funds and Insurance funds to cover this project, it also adds approximately \$50,000 additional out of pocket funds to cover some additional paving costs at the Erine's gate.

Commissioner Black motioned to approve the change order. Commissioner Marrett seconded the motion. Motion approved unanimously.

Discussion Items:

A. 2025 Rock the Dock vs Pig War Picnic.

A proposal by the Friday Harbor Kawanis to merge the Port's 4th of July Rock the Dock event with their Pig War Picnic at the fairgrounds. The suggestion is to be a shuttle site to transport boaters to the fairgrounds and allow picnic attendees at the fairgrounds to return to the marina for the fireworks show.

B. Reschedule 10/25 IOSA tour from 12:00p to 8:30a

The IOSA tour that was scheduled for Noon on 10/25 was rescheduled to 8:30a to better fit in IOSAs schedule.

C. Q3 2024 Operating Budget

D. Preliminary 2025 Operating Budget

Port Auditor Johnson presented an update on the year-to-date operating budget and preliminary 2025 budget. 2024 revenue and expenses are inline with projections, net income is above

projections due to conservative budgeting. Current projections are to make a profit around \$600,000 in 2024. The 2025 budget is anticipated to see a profit around \$200,000.

This combined discussion items C and D.

Staff Reports:

None

Port Commissioner and Committee Reports:

Commissioner Marrett talked about the Rotary's 'The Future is Electric' event and thanked the Port for the sponsorship of the event.

Commissioner Black mentioned that he had a lunch meeting with a local pilot who had nothing but good things to say about the airport.

New Business: Commissioners May Share Information or Introduce Topics for Discussion at a Future Meeting.


None

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

None

Adjourn: 11:10a


Barbara Marrett, Commissioner


10-25-24
Graham Black, Commissioner


Rich Goodhart, Commissioner