

Friday Harbor Port District

Port Commission Meeting

San Juan Island Yacht Club

Friday, January 24, 2025 at 10:00 AM

Regular Meeting Minutes

Commissioners Present: Graham Black
Barbara Marret
Richard Goodhart

Port Staff Present: Todd Nicholson, Executive Director
Phyllis Johnson, Port Auditor
Kyle Gropp, Deputy Director (via Zoom)
Mike Roling, IT Administrator

Public Present: Jill Belcovson, LWVSJ

Public Comment Period:

Commissioner Goodhart opened the meeting to comments from the public.

There were no public comments.

Commissioner Goodhart closed the public comment portion of the meeting.

Presentation:

Tom Foden from Apollo Solutions Group – Solar Array and EV Charging. This presentation was in reference to Apollo Solutions Group services and their work on the Port's ongoing solar canopy project.

- A.** Approval of Payroll & Vouchers
- B.** Approval of Minutes from January 10, 2025

Commissioner Black moved to approve the consent agenda as a whole.

Commissioner Marrett seconded.

Commissioner Marrett asked about a \$38,000 Environmental Associates bill for environmental work of the airport. Todd explained that this was an EPA driven process that was largely grant funded.

Commissioner Marrett asked about a \$5,300 disposal cost at Jensen's. The Port Auditor clarified that it was higher due to the recent boat crushing activity requiring dumpsters.

Commissioner Goodhart wanted to clarify the term “binding site plan”. Todd explained that this was a map of the Airport to comply with a new Town ordinance. Commissioner Goodhart wanted to make sure that the minutes from the last meeting clearly stated that it got voted on and was approved.

The motion was approved unanimously.

Action Items:

- A.** *Approve Resolution 25-001 – Business Moorage Policy.* Commissioner Black moved to approve, Commissioner Marrett seconded, and the motion was approved unanimously.
- B.** *Approve Saltwater Farm Lease Amendment.* Commissioner Marrett moved to approve, Commissioner Black seconded, and the motion was approved unanimously.
- C.** *Approve Salty Paddle Lease Agreement.* A few minor edits were discussed. Commissioner Black moved to approve, Commissioner Marrett seconded, and the motion was approved unanimously.

Discussion Items:

- A.** Proposal for a penny press on Port property, with all revenue going to ‘Fish for Teeth’
The discussion surrounding this item was centered on the esthetics of the penny machine and the location where it is installed.
- B.** Proposal for a sardine vending machine and beverage vending machine on Port property.
The discussion surrounding this item was centered on the esthetics of the vending machine and the location where it is installed. Also, a yearly lease was to be discussed with Matt Marinkovich and will be brought back to the Commission. Todd noted that if people began feeding wildlife it would require the Director to act on a condition to stop sales of items being fed to wildlife.
- C.** Parcel availability for July proposals. (Parcel map available on file)
 - Parcel **A** to be listed as available and on LoopNet.
 - Parcel **B** to be listed as available and on LoopNet.
 - Parcel **C** to be listed as held in reserve.
 - Parcel **D** to be listed as held in reserve.
 - Parcel **E** to be listed as available on the port website.
 - Parcel **F** to be listed as unavailable.
 - Parcel **G** to be listed as held in reserve.
 - Parcel **H** to be listed as available on the port website to serve some significant community benefit purpose.
- D.** Art Policy
Commissioner Marrett has contacted the Friday Harbor Arts Commission. They have asked for a presentation regarding the possibility of the Arts Commission becoming part of the Port’s public art process. This integration would use the Arts Commission and its guidelines as a public process for helping the Port’s Commissioners make decisions regarding public art.
The document “Friday Harbor Arts Commission Guidelines” will be circulated to the

Port's staff and Commissioners for review.

No decision was made to make that presentation at the next Arts Commission meeting.

E. Port Commissioner and Committee Reports:

Commissioner Marrett gave a report on the climate and Sustainability committee meeting. They discussed a consulting firm called Compass Solutions and the County Council looking into transportation and electric cars. They also talked about the importance of fire prevention and defensible space.

F. Director Report:

- Todd reported that our 7 million dollar port electrification grant is now on hold until May-April. This is due to the legislature identifying a massive budget shortfall for the upcoming biennium. He has been working with Photon, Eric Fitch and WPPA to get this grant back on track. Todd also discussed the County's \$1.5 million grant to address the unreliable Inter Island Ferry service. Some leaders may suggest the County contract with the Port to manage the grant. The grant covers three areas: inter-island passenger service, San Juan to mainland foot passenger service, and emergency barge service. Todd asked the Commission if he is asked by the County, should he explore this opportunity or decline due to existing commitments. The commission did not object to exploring the topic if asked to.

Adjourn: 12:20 pm



Barbara Marrett, Commissioner



Graham Black, Commissioner



Rich Goodhart, Commissioner